

The Regular Meeting of the Westampton Township Board of Education was called to order by Board President, Christopher Hamilton, 7 PM in the Media Center of the Westampton Township Middle School. Mr. Hamilton announced that the meeting had been advertised in compliance with the Sunshine Law. The Pledge of Allegiance was held and a moment of silence was observed.

The following Roll Called was taken:

| Board Members Present: | Board Members Present: | Board Members Absent: |
|------------------------|--------------------------|-----------------------|
| Mrs. Suzanne Applegate | Mr. Christopher Hamilton | Mr. Alan Hynes |
| Mrs. Rayna Denneler | Dr. Vanessa Nichols | Mr. Malcolm Whitley |
| Mrs. Jennifer Dinardo | Mr. Justin Wright | |
| Mr. Ryan Fagan | | |

| Administrators Present: |
|------------------------------|
| Dr. Anthony Petruzzelli |
| Mr. Mark Stratton |
| Mrs. Karen Greer |
| Mr. Anthony Browning |
| Mrs. Yashanta Holloway-Taluy |
| Mrs. Jennifer Murray |
| Mrs. Jean Zitter |

Mr. Hamilton welcomed visitors to the meeting.

5. Mr. Wright moved, seconded by Dr. Nichols to approve the minutes of the Regular Meeting, February 10, 2020. All Ayes.

6. Presentations: None at this time.

7. Executive Session: None at this time.

8. Public Comment on Agenda Items Only: None at this time.

It is anticipated that before addressing the Board, individuals have given the appropriate school district staff an opportunity to address all issues and questions. (Questions and/or comments should be directed to the Board President and/or Superintendent. The total time allotted for public comment is 15 minutes. Each speaker is limited to 3 minutes of comment time. In an effort to ensure that each speaker is given the full 3 minutes of comment time, please complete your statement and/or ask all questions then indicate that you are done.)

9. District Department Reports:

Westampton Middle School Report:

Yashanta Holloway-Taluy, Principal

H.I.B. Report:

Anthony Browning, H.I.B. Coordinator

WIS School Report:

Yashanta Holloway-Taluy, Principal

Holly Hills School Report:

Jennifer Murray, Principal/Curriculum Supervisor

Special Services Report:

Jean Zitter, Supervisor of Special Services

Superintendent's Report:

Anthony Petruzzelli, Superintendent

Facilities Report:

Karen Greer, Board Secretary

10. Correspondence: None at this time.

11. Board of Education Committee Reports:

11. A. Budget/Personnel Committee:

Members: Jennifer Dinardo, Ryan Fagan, Justin Wright

At the recommendation of the Superintendent, Mr. Wright moved, seconded by Mrs. Dinardo to approve as a Single Consent Vote items 11. A.1. through 11. A.10. All Ayes.

Mr. Wright moved, seconded by Mrs. Dinardo to approve items 11. A.1. through 11. A.10. Roll Call Vote: All Ayes.

11. A. 1. The Budget and Finance Committee calls for a motion to approve payment of the bills as presented.

11. A. 2. The Budget and Finance Committee calls for a motion to approve payment of the cafeteria bills as presented.

11. A. 3. The Superintendent calls for a motion to approve Substitute Teachers/Support Staff/Custodians, for the 2019-2020 School Year.

11. A. 4. The Superintendent calls for a motion to approve Danica Carmichael and Katie Halloran to submit timesheets not to exceed three (3) hours each, at the contracted rate of \$40.61, for CPI Training prep.

11. A. 5. The Superintendent calls for a motion to approve the following staff members as Literacy Night Instructors for a total of 20 hours for preparation and presentation at the contract rate of \$40.61/hr. Staff members will be paid through Title Funds.

| School/Hours | Instructors |
|--------------|--|
| HHS – 5 | Chrissy Pancheri Megan Jedwabny |
| HHS – 1.25 | Maureen Collins Jacqueline Hammell Jeannine Kressley Katie Hansel Kristina Eckert Dana Schultz Beatriz Kelsey Amy Stuck |

11. A. 6. The Superintendent calls for a motion to approve, Jessica Iacovitti, to do supplemental reading instruction for student # 3815440977 beginning the week of February 10, 2020 at a rate of \$40.61/hour for one hour weekly.

11. A. 7. The Superintendent calls for a motion to approve the following staff members as the Volunteerism & Community Club Advisors beginning approximately March 23, 2020. The two staff members will split the \$1130 stipend for each school paid via Title IV funds.

| | Advisors |
|---|--------------------------------------|
| Holly Hills Split \$1130 | Melissa Champion Amy Stuck |
| Westampton Intermediate Split \$1130 | Jessica Iacovitti Jennifer Dennis |

11. A .8. RESOLUTION # :26-19

The School Business Administrator and Board Secretary call for a motion to approve the submission of the 2020-2021 Annual School Budget to the county office.

THEREFORE, BE IT RESOLVED BY THE WESTAMPTON TOWNSHIP BOARD OF EDUCATION THAT the Board of Education approves a School District Budget for the 2020-2021 school year for submission to the Executive County Superintendent as follows:

| | Budget | Levy | Tax Rate |
|--------------------|---------------|---------------|----------|
| Total General Fund | \$ 15,622,532 | \$ 10,422,836 | 0.8941 |
| Special Revenue | \$ 310,692 | \$ 0 | N/A |
| Debt Service Fund | \$ 521,400 | \$ 521,400 | 0.0447 |
| Total | \$ 16,454,624 | \$ 10,944,236 | 0.9388 |

No waivers to be taken.

BE IT FURTHER RESOLVED, that a public hearing be held at Westampton Middle School Media Center on Monday, May 4, 2020 at 7:00 PM for the purpose of conducting a public hearing on the budget for the 2020-2021 school year.

BE IT FURTHER RESOLVED, that the Westampton Township Board approves travel and related expense reimbursements, in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of \$20,000 for all staff and board members. (2019-2020 Year to Date expenditures are \$5,173)

11. A. 9. The Superintendent calls for a motion to approve Shannon Guzman as a Holly Hills classroom aide for the preschool disabled classroom from 3/16/20 through 6/19/20 at a prorated salary of \$23,277 (step 1) per contract.

11. A. 10. The Superintendent calls for a motion to approve the following staff members as Homework Club Advisors for the 2019-2020 school year.

| Club/Activity | Stipend | Teacher |
|---------------|--|---------------------------------|
| Homework Club | Group C Activity- \$1,130 (\$32.87/hr.) | Guy Powers Jessica Iacovitti |

| | | |
|--|--|--|
| | | Joann Donnelly Barb Carty Jen Dennis |
|--|--|--|

11. B. Curriculum/Community Committee:

Members: Christopher Hamilton, Rayna Denneler, and Vanessa Nichols

11. B. Mrs. Dinardo moved, seconded by Mr. Wright to approve as a Single Consent Vote items 11. B. 1 through 11. B. 8.

Mrs. Denneler moved, seconded by Dr. Nichols to approve all items 11. B. 1 through 11. B. 8. Roll Call Vote: All Ayes

11. B. 1. The Superintendent calls for a motion to approve the School Calendar for the 2020-2021 School Year.

11. B. 2. The Superintendent calls for a motion to approve the WMS Math Competition field trip to be paid out of the Student Activities fund, not paid by parents, as previously approved in error, on the February, 10, 2020 Agenda.

| Grade | Field Trip | Date | Maximum Cost |
|--|---|----------------|---|
| Select 7 th /8 th Grade Students | Holy Cross Preparatory Academy Annual Mathematics Competition- Holy Cross High School, Delran, NJ | March 24, 2020 | \$22.00/student pd. from student activities account |

11. B. 3.

The Superintendent calls for a motion to approve the following Band Trip.

| Grade | Field Trip | Date | Maximum Cost |
|---|---|----------------|--------------|
| 6 th – 8 th Grade Jazz Band Members | Holly Hills School- Students will perform at a Music in Our Schools Presentation. | March 26, 2020 | No Cost |

11. B. 4. The Superintendent calls for a motion to approve the below WMS Music Program Fundraiser:

| Fundraiser | Date | Proceeds Used For |
|-----------------------------|-----------------------------------|---------------------------------------|
| Claire’s Gourmet Fundraiser | February 26, 2020- March 10, 2020 | Chorus and Band Trills & Thrills trip |

11. B. 5. The Superintendent calls for a motion to approve the Volunteerism & Community Involvement Club at Holly Hills School and Westampton Intermediate School which will begin approximately March 23, 2020 and run through June 5, 2020. This club will be funded through Title IV funds for \$1130 for each club, for a total of \$2260.

11. C. Legislative/Policy Committee:

Members: Malcolm Whitley, Alan Hynes, and Suzanne Applegate

11. C. 1. Mr. Wright moved, seconded by Mrs. Applegate to approve the first reading of the following Board of Education Policies and Regulation:

0161- CALL, ADJOURNMENT, and CANCELLATION

Section: Bylaws

Date Created: February 2009

Date Edited: February 2009

The Board of Education shall meet in public session at least once every two months during the period in which the schools are in session.

All meetings shall be called to commence not later than 8:00 p.m. of the day designated. A meeting not regularly scheduled may be called by the Board Secretary at the request of the President or upon the presentation to the Board Secretary of a petition requesting a meeting and signed by a majority of the full Board.

The Board may at any time recess or adjourn to an adjourned meeting at a time, date, and place announced before the adjournment takes place. The adjourned meeting shall take up its business at the point in the agenda where the motion to adjourn was passed.

When circumstances are such as to prevent the attendance of a majority or all of Board members or to frustrate the purpose of the meeting, a meeting may be canceled by the Board Secretary at the request of the President. Notice of the cancellation shall be given, by expedient means, to all Board members, to the Superintendent, and, whenever possible, to the newspapers in which notice of Board meetings is regularly given. If possible, written notice of the cancellation shall also be posted at the place where the canceled meeting was scheduled to occur. Notice of the cancellation shall include the date, time, and place of the next scheduled meeting. Notice of the cancellation shall be read at the next following Board meeting and shall be duly recorded in the official minute book.

In an emergency situation such as a weather event or public health issue (as deemed by the Superintendent, Board President, Board Secretary, Westampton Office of Emergency Management or Burlington County Health Department), the Board will be permitted to meet via teleconferencing or telephone to conduct Board business. Every effort will be made to provide 24 hours of notice for this meeting using the district website. This provision is not meant for regularly scheduled Board meetings and vacation or illness for individual Board member(s). Executive session content may be held. Minutes of the meeting will be provided in accordance with district procedures.

N.J.S.A. 18A:10-6

N.J.A.C. 6A:32-3.1

Adopted: 10 February 2009

12. Information Items:

12. A. Fire/Security/Bus Drills: February 2020

12. B. Suspensions: February 2020

12. C. Reports

12. C. 1. Monthly Attendance Report: February 2020

12. C. 2. Enrollment Report: February 2020

12. D. Miscellaneous Action Items:

12. D. 1. Mrs. Dinardo moved, seconded by Mrs. Applegate to approve the Facilities Use Calendars for Holly Hills and Westampton Middle School, respectively.

13. Reports of the School Business Administrator and Board Secretary:

13. A. Information Items: None at this time.

13. B. Cafeteria Report: January 2020

13. C. Building Inspection Reports:

| Building | Date | Signatures |
|-------------------------------|-------------|--------------------------------------|
| Holly Hills Elementary School | 2-28-2020 | Jennifer Murray/Jason Saltos |
| Westampton Middle School | 2-28-2020 | Yashanta Holloway-Taluy/Jason Saltos |

13. D. Mr. Wright moved, seconded by Mrs. Dinardo to approve as a Single Consent Vote items 13. D. 1 through 13. D. 6. All Ayes.

Dr. Nichols moved, seconded by Mrs. Applegate to approve all items 13. D. 1 through 13. D. 6. Roll Call Vote: All Ayes

13. D. 1. Resolution #27-19: Monthly Reports of Board Secretary and Cash Reconciliation: Included in the packet are the Secretary’s and Treasurer’s Reports which are in agreement as of January 2020.

RESOLUTION #27-19: Accepting Reports of Secretary/Treasurer:
 THEREFORE BE IT RESOLVED BY THE WESTAMPTON TOWNSHIP BOARD OF EDUCATION THAT pursuant to N.J.A.C. 6:20-2.12(e) that to the best of knowledge of the members of the Board of Education that no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.12(b) and that it appears that sufficient funds are available, subject to funding by the State and Federal Governments, to meet the District’s financial obligations for the remainder of the fiscal year as of January 2020.

13. D. 1. A. Resolution #28-19: Monthly Reports of Board Secretary and Cash Reconciliation:*
Included in the packet are the Secretary's and Treasurer's Reports which are in agreement as of February 2020.

RESOLUTION #28-19: Accepting Reports of Secretary/Treasurer:

THEREFORE BE IT RESOLVED BY THE WESTAMPTON TOWNSHIP BOARD OF EDUCATION THAT pursuant to N.J.A.C. 6:20-2.12(e) that to the best of knowledge of the members of the Board of Education that no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.12(b) and that it appears that sufficient funds are available, subject to funding by the State and Federal Governments, to meet the District's financial obligations for the remainder of the fiscal year as of February 2020.

13. D. 2. The School Business Administrator and Board Secretary call for a motion to approve mileage reimbursement consistent with employment contracts and Board Policy for the months of March/April 2020.

13. D. 3. Resolution 29-19: The School Business Administrator and Board Secretary call for a motion to approve transfers for the month of January as attached.

13. D. 4. Resolution 30-19: The School Business Administrator and Board Secretary call for a motion to approve transfers for the month of February as attached.

13. D. 5. The School Business Administrator and Board Secretary call for a motion to approve a contract with Epic Health Services, Inc. to provide nursing services for a preschool student at the rate of \$60/hour for an RN and \$50/hour for an LPN. Transportation services are \$115/trip. The student is anticipated to start on March 9, 2020.

13. D. 6. The School Business Administrator and Board Secretary call for a motion to approve a contract with Ricoh USA, Inc. for the lease of a copier at a cost of \$526.50. This contract is awarded under state contract #40467. (This is to replace a current lease that is expiring in April with a monthly payment of \$522.67)

14. Unfinished Business: None at this time.

15. New Business:

15. A.1 Dr. Petruzzelli discussed with the Board how they would like to proceed regarding the upcoming Math Trip. Due to the spread of the Novel Virus COVID-19, the board recommended seeking to reschedule the trip or obtain a refund.

15. A. 2. Dr. Petruzzelli discussed with the Board the expectations put on the districts to develop an Emergency Preparedness Plan in the event of a school closure as a result of COVID-19. For example, preparing for ten (10) days of remote learning. Dr. Petruzzelli discussed an early dismal for students to help teachers prepare.

16. Public Comment on Non-Agenda Items Only:

It is anticipated that before addressing the Board, individuals have given the appropriate School district staff an opportunity to address all issues and questions. (Questions and/or comments should be

directed to the Board President and/or the Superintendent. The total allotted for public comment is 15 minutes. Each speaker is limited to 3 minutes of comment time. In an effort to ensure that each speaker is given the full 3 minutes of comment time, please complete your statement and/or ask all questions then indicate that you are done.)

17. Board President’s Report: Board President

17. A. 1: Mr. Hamilton expressed his appreciation for the dedication and hard work of the students and staff in the presentation of “Curtains.”

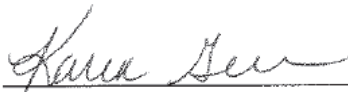
18. Executive Session Resolution: None at this time.

RESOLUTION:

THEREFORE, BE IT RESOLVED BY THE WESTAMPTON TOWNSHIP BOARD OF EDUCATION THAT this Board of Education, enter into executive session for discussion of personnel, student issues, as well as other matters which require attorney/client privilege. The outcome of such discussions will be made public at the appropriate time.

19. New Jersey School Board’s Association Ethics Training: Jesse Adams, NJSBA

20. There being no other business to come before the Board, Mrs. Applegate moved, seconded by Mr. Wright to adjourn the meeting at 8:57 p.m.



Karen Greer
Board Secretary